Initial child protection conference flow chart

Children's social care request convening team to organise child protection conference the same working day as decision is made

Practice note: The initial conference should take place within 15 working days

Convening team notify all attendees within 1 working day

Prepare conference report and share with family

Practice note: Family can identify factual errors. Differences of opinion are identified and noted if agreement cannot be reached

Conference report completed, shared with parents and submitted to conference chair at least 2 days prior to conference taking place

Practice note: Advise conference chair of any issues in relation to confidentiality or management of family members

Professionals meet together to share reports and share confidential information as required

Conference

Part 1

Chairperson meets parents to discuss conference and parent contribution

Part 2

Parents are asked to contribute first. Professionals are then asked for their views

Practice note: Are you clear about

- ***The risks/impact on child***
- ***Family strengths/going well***
- ***Grey areas/complications***
- ***What needs to change***

- Scale of safety determined
- Outline plan is devised
- Is a CP plan needed
- Set date for Core Group